

SRI LANKA CLIMATE FUND	
Title: Engagement Application - GHG Statement Verification	Doc. No: SLCF-GHG-PRO 003- 01
Issue No: 03	Date of Issue: 04/03/2025
Rev. No: 00	Date of Rev: -
Prepared by: Manager, GHG Validation & Verification/Project & Quality Management	Reviewed and approved by: CEO

ENGAGEMENT APPLICATION

Greenhouse Gas (GHG) Statement Verification

01. Contact information

Company/ Organization _____

Address _____

Head office _____

Contact person Mr./Mrs. _____

Position _____

Telephone _____ Mobile _____

E-Mail /Web _____

02. Organization Profile

Size of the organization

The size of the organization is determined based on the number of employees serving at the organization at a given time. Please select the appropriate box considering the current size of the staff.

☐

<10

☐

10-49

☐

50-249

☐

>249

Geographical Presence

Please mention the name/s of country/ies where the companies/ facilities/ firms are operating in.

Working shifts

If the company is operating under a shift schedule, please provide information on the shifts including the length of the shift, number employees working for a shift and special circumstances that could alter/change/affect the schedule of the shifts.

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Nature of the operations of the organization/Product

03. Verification Scope

Number of sites _____
(If available, please attach the site map and layout plan of the organization)

Locations of the sites _____

Inventory Period (dd/mm/yy) _____

Types of GHGs to be verified (***Please tick in the appropriate box***).

☐

CO₂

☐

NF₃

☐

PFC

☐

N₂O

☐

CH₄

☐

SF₆

☐

HFC

04. Objectives of the Verification

05. Verification Approaches

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Full Remote Verification (FRV)

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Partial Remote Verification (PRV)

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Non-Remote Verification (NRV) – (General on-site verification)

**Prior to completing this section, please refer to Remote Verification Policy of Sri Lanka Climate Fund*

06. Undertaking verification for the first time

☐

Yes

☐

No

If no, please specify the verification cycle _____

07. Requesting verification opinion for

☐

Organization

☐

Product

08. Applied standard for reporting

☐

ISO 14064-1:2018

☐

ISO 14067:2018

☐

PAS 2050

09. Engagement type to be applied

☐

Verification

☐

Agreed Upon Procedures

☐

Mixed Engagement (Verification + Validation)

*Agreed Upon Procedures
Engagement that reports on the results of verification activities and does not provide an opinion*

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Mixed Engagement

A mixed engagement is an engagement combining verification and validation activities performed at the same time and on the same GHG engagement.

10. Verification scope that GHG inventory apply in

- ☐ Renewable energy systems
- ☐ Purchased electricity
- ☐ Manufacturing of food and food processing
- ☐ Manufacturing of textile and wearing apparel
- ☐ Manufacturing of chemical, petroleum, rubber and plastic products
- ☐ Manufacturing electric and electronics equipment
- ☐ Transportation
- ☐ Banking and financial services
- ☐ Hospitals
- ☐ Hotels
- ☐ Facility based Management
- ☐ Pulp, Paper & Print
- ☐ Glass & Ceramic

If any other category, please specify.

11. Level of assurance to be applied

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(Level of Assurance shall not be changed during the verification process)

☐

Limited

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Reasonable

Limited Assurance

Level of assurance where the nature and extent of the verification activities have been designed to provide a reduced level of assurance on historical data and information.

Reasonable Assurance

Level of assurance where the nature and extent of the verification activities have been designed to provide a high but not absolute level of assurance on historical data and information.

12. Required materiality threshold

☐

Qualitative

☐

Quantitative

If quantitative, please specify the materiality threshold.

Quantitative materiality

Error in value in the GHG statement. Examples include misstatements, incomplete inventories, misclassified GHG emissions or misapplication of calculations.

Qualitative materiality

Intangible issues that affect the GHG statement.

13. Approach adopted in GHG accounting and reporting

(Not Applicable for Product GHG Statement)

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Control

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Equity Share

Control

The organization accounts for all GHG emissions and/or removals from facilities over which it has financial or operational control

Equity share

The organization accounts for its portion of GHG emissions and/or removals from respective facilities.

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14. Selected System Boundary (Life Cycle Stages)

Applicable only for Product GHG Statement

15. Whether Product Category Rule (PCR) is used in product level GHG Accounting

PCRs are usually applied in the product carbon footprint accounting and reporting, if such a PCR is adopted, please indicate in the below

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Yes

☐

No

16. Accounted emission sources

Please tick in the appropriate box

16.1	Stationary combustion		16.7	Staff commuting	
	Biomass Boilers/ furnaces/ heaters			Public	
	Biomass dryers/ ovens			Bus	
	Fossil fired Boilers/ furnaces/ heaters			Train	
	Fossil fired dryers/ ovens			Private (Employee owned vehicles)	
	Waste Incineration using fossil fuel			Four Wheelers- Electric	
	Stand-by Generators			Four Wheelers- Hybrid	
	LPG combustion for cooking/ other stationary purpose			Four Wheelers- Non-Hybrid	
	Fossil fuel driven compressors			Three-wheelers	
	Gas Flaring (methane/ biogas)			Two-Wheelers (Motor Cycles)	
16.2	Raw material transport		16.8	Business Travels	
	Sea freight			Passenger Transport – Air	
	Air freight			Passenger Transport – Sea	
	Road transport			Passenger Transport – Road	
	Rail transport			Passenger Transport – Road	

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16.3	Finished good transport	16.9	Waste Disposal
	Sea freight		Food waste
	Air freight		Plastic & Polyphone
	Road transport		E-waste
	Rail transport		Paper & Cardboard
16.4	Off-road transport	16.10	Garden Waste
	Forklifts		Wood waste
	Grass-cutters and pruning machines		Water consumption
	Land Vehicles (Tractors, off-road trucks etc.)		Municipal water
16.5	Fugitive emissions	16.11	Pumping from tube well/ dug well
	Refrigerant leakages from air conditioning systems		Process Emissions
	Refrigerant leakages from refrigeration systems		Cement & Lime Production
	Waste water treatment (anaerobic digestion)		Chemical Production
	CO ₂ fire extinguishers		Manufacturing
	Addition of Fertilizer and amendment		Oil and gas refining
	Organic waste composting	16.12	Agricultural forestry & land use change
	Paddy rice cultivation		CO ₂ emission from the conversion of forestlands to ranch land or cropland
16.6	Purchased Energy		CO ₂ emission from the conversion of wetlands to cropland
	Electricity		
	Compressed Air		

If any other emission sources/ removals, please specify.

The term of removals here refers to forestland and perennial croplands which have potential to remove Carbon (C) from the atmosphere.

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17. Other management system, assessments adopted by the organization

Management system refers to ISO, SLS and other recognized standard related management systems, the assessments may include Life Cycle Assessment, Product Carbon Footprint assessment periodically conducted by the organization

18. Ongoing Greenhouse gas emission mitigation initiatives

- ☐ Energy demand and use management
- ☐ Energy efficiency
- ☐ Technology or process improvement
- ☐ Management of transport and travel demands
- ☐ Fuel switching/substitution
- ☐ Afforestation & Reforestation
- ☐ Waste minimization
- ☐ Refrigerant management

** After completing the application, you may delete the guidelines*

Completed by

Reviewed & Approved by

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Name : Name :

Signature : Signature :

Date : Date :

Please fill out the above questionnaire and send it to:

*Sri Lanka Climate Fund (Pvt) Ltd.
Ministry of Environment,
No.416/C/1, "Sobadam Piyasa",
Robert Gunawardana Mawatha,
Battaramulla
Sri Lanka.*

Tel : 011 205 3065

Fax : 011 286 7424

Email: yashslcf@gmail.com

dilinislc@gmail.com

Thamalislcf@gmail.com

We will immediately submit you a corresponding proposal. If you have any questions regarding the questionnaire or the desired services, please do not hesitate to contact us in advance.

For office use only

To be completed by Verification Manager

Comments on the application:

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1. Verification approach selected by the client: *FRV, PRV, NRV*
2. Is the verification activity under the accredited scope of SLAB? (Yes/ No)
3. Does the verification body have competence to undertake verification activity? (Yes/ No)
4. Is a technical expert required to be outsourced for the verification activity? (Yes/ No)
5. If the verification risk is set medium, number of sites to be visited _____

Remarks by the Verification Manager:

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Name of the Authorized Officer:

Capacity:

Please proceed/ do not proceed with the above verification engagement.

Date:

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Manager, GHG Validation &
Verification