

<b>SRI LANKA CLIMATE FUND</b>	
Title: Engagement Application - GHG Statement Verification	Doc. No: SLCF-GHG-PRO 003- 01
Issue No: 03	Date of Issue: 04/03/2025
Rev. No: 00	Date of Rev: -
Prepared by: Manager, GHG Validation & Verification/Project & Quality Management	Reviewed and approved by: CEO

**ENGAGEMENT APPLICATION**  
**Greenhouse Gas (GHG) Statement Verification**

**01. Contact information**

Company/ Organization \_\_\_\_\_

Address \_\_\_\_\_

Head office \_\_\_\_\_

Contact person Mr./Mrs. \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

E-Mail /Web \_\_\_\_\_

**02. Organization Profile**

**Size of the organization**

*The size of the organization is determined based on the number of employees serving at the organization at a given time. Please select the appropriate box considering the current size of the staff.*

<10

10-49

50-249

>249

**Geographical Presence**

*Please mention the name/s of country/ies where the companies/ facilities/ firms are operating in.*

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**Working shifts**

*If the company is operating under a shift schedule, please provide information on the shifts including the length of the shift, number employees working for a shift and special circumstances that could alter/change/affect the schedule of the shifts.*

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Nature of the operations of the organization/Product

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**03. Verification Scope**

Number of sites \_\_\_\_\_  
*(If available, please attach the site map and layout plan of the organization)*

Locations of the sites \_\_\_\_\_  
 \_\_\_\_\_

Inventory Period (dd/mm/yy) \_\_\_\_\_

Types of GHGs to be verified (**Please tick in the appropriate box**).

- |  |  |                              |   |
|--|--|------------------------------|---|
| <input type="checkbox"/> CO <sub>2</sub> | <input type="checkbox"/> NF <sub>3</sub> | <input type="checkbox"/> PFC | <input type="checkbox"/> N <sub>2</sub> O |
| <input type="checkbox"/> CH <sub>4</sub> | <input type="checkbox"/> SF <sub>6</sub> | <input type="checkbox"/> HFC |   |

**04. Objectives of the Verification**

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**05. Verification Approaches**

- Full Remote Verification (FRV)

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Partial Remote Verification (PRV)

Non-Remote Verification (NRV) – (General on-site verification)

*\*Prior to completing this section, please refer to Remote Verification Policy of Sri Lanka Climate Fund*

**06. Undertaking verification for the first time**

Yes

No

If no, please specify the verification cycle \_\_\_\_\_

**07. Requesting verification opinion for**

Organization

Product

**08. Applied standard for reporting**

ISO 14064-1:2018

ISO 14067:2018

PAS 2050

**09. Engagement type to be applied**

Verification

Agreed Upon Procedures

Mixed Engagement (Verification + Validation)

*Agreed Upon Procedures  
Engagement that reports on the results of verification activities and does not provide an opinion*

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*Mixed Engagement*

*A mixed engagement is an engagement combining verification and validation activities performed at the same time and on the same GHG engagement.*

**10. Verification scope that GHG inventory apply in**

- Renewable energy systems
- Purchased electricity
- Manufacturing of food and food processing
- Manufacturing of textile and wearing apparel
- Manufacturing of chemical, petroleum, rubber and plastic products
- Manufacturing electric and electronics equipment
- Transportation
- Banking and financial services
- Hospitals
- Hotels
- Facility based Management
- Pulp, Paper & Print
- Glass & Ceramic

**If any other category, please specify.**

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**11. Level of assurance to be applied**

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*(Level of Assurance shall not be changed during the verification process)*

Limited

Reasonable

*Limited Assurance*

*Level of assurance where the nature and extent of the verification activities have been designed to provide a reduced level of assurance on historical data and information.*

*Reasonable Assurance*

*Level of assurance where the nature and extent of the verification activities have been designed to provide a high but not absolute level of assurance on historical data and information.*

**12. Required materiality threshold**

Qualitative

Quantitative

**If quantitative, please specify the materiality threshold.**

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*Quantitative materiality*

*Error in value in the GHG statement. Examples include misstatements, incomplete inventories, misclassified GHG emissions or misapplication of calculations.*

*Qualitative materiality*

*Intangible issues that affect the GHG statement.*

**13. Approach adopted in GHG accounting and reporting**

*(Not Applicable for Product GHG Statement)*

Control

Equity Share

*Control*

*The organization accounts for all GHG emissions and/or removals from facilities over which it has financial or operational control*

*Equity share*

*The organization accounts for its portion of GHG emissions and/or removals from respective facilities.*

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#### 14. Selected System Boundary (Life Cycle Stages)

*Applicable only for Product GHG Statement*

#### 15. Whether Product Category Rule (PCR) is used in product level GHG Accounting

PCRs are usually applied in the product carbon footprint accounting and reporting, if such a PCR is adopted, please indicate in the below

Yes

No

#### 16. Accounted emission sources

*Please tick in the appropriate box*

<b>16.1</b>	<b>Stationary combustion</b>	<b>16.7</b>	<b>Staff commuting</b>
	Biomass Boilers/ furnaces/ heaters		<b>Public</b>
	Biomass dryers/ ovens		Bus
	Fossil fired Boilers/ furnaces/ heaters		Train
	Fossil fired dryers/ ovens		<b>Private (Employee owned vehicles)</b>
	Waste Incineration using fossil fuel		Four Wheelers- Electric
	Stand-by Generators		Four Wheelers- Hybrid
	LPG combustion for cooking/ other stationary purpose		Four Wheelers- Non-Hybrid
	Fossil fuel driven compressors		Three-wheelers
	Gas Flaring (methane/ biogas)		Two-Wheelers (Motor Cycles)
<b>16.2</b>	<b>Raw material transport</b>	<b>16.8</b>	<b>Business Travels</b>
	Sea freight		Passenger Transport – Air
	Air freight		Passenger Transport – Sea
	Road transport		Passenger Transport – Road
	Rail transport		Passenger Transport – Road

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<b>16.3</b>	<b>Finished good transport</b>	<b>16.9</b>	<b>Waste Disposal</b>	
	Sea freight		Food waste	
	Air freight		Plastic & Polyphone	
	Road transport		E-waste	
Rail transport	Paper & Cardboard			
<b>16.4</b>	<b>Off-road transport</b>		Garden Waste	
	Forklifts		Wood waste	
	Grass-cutters and pruning machines		<b>16.10</b>	<b>Water consumption</b>
	Land Vehicles (Tractors, off-road trucks etc.)			Municipal water
<b>16.5</b>	<b>Fugitive emissions</b>		Pumping from tube well/ dug well	
	Refrigerant leakages from air conditioning systems	<b>16.11</b>	<b>Process Emissions</b>	
	Refrigerant leakages from refrigeration systems		Cement & Lime Production	
	Waste water treatment (anaerobic digestion)		Chemical Production	
	CO <sub>2</sub> fire extinguishers		Manufacturing	
	Addition of Fertilizer and amendment		Oil and gas refining	
	Organic waste composting		<b>16.12</b>	<b>Agricultural forestry &amp; land use change</b>
	Paddy rice cultivation			CO <sub>2</sub> emission from the conversion of forestlands to ranch land or cropland
<b>16.6</b>	<b>Purchased Energy</b>	CO <sub>2</sub> emission from the conversion of wetlands to cropland		
	Electricity			
	Compressed Air			

**If any other emission sources/ removals, please specify.**

*The term of removals here refers to forestland and perennial croplands which have potential to remove Carbon (C) from the atmosphere.*

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### 17. Other management system, assessments adopted by the organization

*Management system refers to ISO, SLS and other recognized standard related management systems, the assessments may include Life Cycle Assessment, Product Carbon Footprint assessment periodically conducted by the organization*

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### 18. Ongoing Greenhouse gas emission mitigation initiatives

- Energy demand and use management
- Energy efficiency
- Technology or process improvement
- Management of transport and travel demands
- Fuel switching/substitution
- Afforestation & Reforestation
- Waste minimization
- Refrigerant management

*\* After completing the application, you may delete the guidelines*

**Completed by**

**Reviewed & Approved by**

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Name : \_\_\_\_\_ Name : \_\_\_\_\_  
Signature : \_\_\_\_\_ Signature : \_\_\_\_\_  
Date : \_\_\_\_\_ Date : \_\_\_\_\_

*Please fill out the above questionnaire and send it to:*

*Sri Lanka Climate Fund (Pvt) Ltd.  
Ministry of Environment,  
No.416/C/1, "Sobadam Piyasa",  
Robert Gunawardana Mawatha,  
Battaramulla  
Sri Lanka.*

*Tel : 011 205 3065  
Fax : 011 286 7424*

*Email: yashslcf@gmail.com  
dilinislcfc@gmail.com  
Thamalislcfc@gmail.com*

*We will immediately submit you a corresponding proposal. If you have any questions regarding the questionnaire or the desired services, please do not hesitate to contact us in advance.*

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**For office use only**

**To be completed by Verification Manager**

Comments on the application:

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.....  
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1. Verification approach selected by the client: *FRV, PRV, NRV*
2. Is the verification activity under the accredited scope of SLAB? *(Yes/ No)*
3. Does the verification body have competence to undertake verification activity? *(Yes/ No)*
4. Is a technical expert required to be outsourced for the verification activity? *(Yes/ No)*
5. If the verification risk is set medium, number of sites to be visited \_\_\_\_\_

Remarks by the Verification Manager:

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Name of the Authorized Officer:

Capacity:

Please proceed/ do not proceed with the above verification engagement.

Date: .....

.....

Manager, GHG Validation & Verification